

Notes:

The issue of this claim form is not an admission of liability on our part. All questions must be fully answered in either black or blue pen. Please print clearly and tick (✓) appropriate boxes to indicate 'YES' or 'NO' answers. Please continue on a separate sheet of paper if necessary.

Policy number

Section 1 – Details of insured

Name of insured

Address

		State	Postcode
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Are you a GST registered company?

No Yes

ABN

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Will you claim a 100% input tax credit on the GST in your insurance premium?

No Yes

If No, what percentage will you be claiming?

<input type="text"/>	%
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Settlement payment option

Direct credit Cheque

Account name

Bank

BSB

Account number

For survey purposes

Contact name

Contact telephone number

()

Fax number

()

Email address

Section 2 – Transit of details

1. What date were the insured goods moved?

/	/
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2. When were the insured goods delivered to their destination?

3. What is the name of the carrying vessel or aircraft and flight number?

4. The insured goods were in transit

From

To

5. Where are the goods now?

Section 3 – Details of loss or damage

1. Please state the cause of loss or damage

2. Who first noticed the loss or damage and when (date)?

3. Was delivery taken at the wharf / airport?

No Yes

4. Were details of the loss or damage noted at time of delivery?

No Yes

5. Have you written to the shipping company / carrier holding them responsible? (If not, please do so)

No Yes

6. Was the shipping company or carrier requested to carry out a survey?

No Yes If yes, survey was conducted on (date)

Section 4 – Details of goods lost, damaged, destroyed or stolen

1. **List the goods lost, damaged, destroyed or stolen**

If lost, stolen or destroyed, what is the invoice value or value declared for insurance?

If damaged, what is the estimated repair cost?

<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
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<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

Total Amount Claimed

Will you be claiming a 100% input tax credit for the replacement / repairs?

No Yes

If no, what percentage input tax credit will you be claiming?

 %

Section 5 – Important notice

1. Please attach the following documents where applicable:-

- | | |
|---|--|
| <input type="checkbox"/> Original policy / certificate of insurance (not required if the policy is an annual policy issued by Vero National Marine) | <input type="checkbox"/> Copy of shipping company / carriers reply when available |
| <input type="checkbox"/> Suppliers invoice | <input type="checkbox"/> Copy of claim on shipping company or carrier |
| <input type="checkbox"/> Packing / weight / inventory list | <input type="checkbox"/> Quotation for replacement / repairs |
| <input type="checkbox"/> Original bill of lading / airway bill / consignment note (including reverse side) | <input type="checkbox"/> Copy of outturn report issued by shipping company / customs etc |
| <input type="checkbox"/> Customs entry form | <input type="checkbox"/> Receipted replacement / repair account |
| <input type="checkbox"/> Freight invoice | <input type="checkbox"/> Police report |
| <input type="checkbox"/> Copy noting loss / damage | <input type="checkbox"/> Any other documents that will assist us in understanding your claim |

Section 6 – Privacy statement

AAI Limited trading as Vero Insurance is the insurer and issuer of your commercial insurance product, and is a member of the Suncorp Group, which we'll refer to simply as "the Group".

Why do we collect personal information?

Personal information is information or an opinion about an identified individual or an individual who is reasonably identifiable. We collect personal information so that we can:

- ▼ identify you and conduct appropriate checks;
- ▼ understand your requirements and provide you with a product or service;
- ▼ set up, administer and manage our products and services and systems, including the management and administration of underwriting and claims;
- ▼ assess and investigate any claims you make under one or more of our products;
- ▼ manage, train and develop our employees and representatives;
- ▼ manage complaints and disputes, and report to dispute resolution bodies; and
- ▼ get a better understanding of you, your needs, your behaviours and how you interact with us, so we can engage in product and service research, development and business strategy including managing the delivery of our services and products via the ways we communicate with you.

What happens if you don't give us your personal information?

If we ask for your personal information and you don't give it to us, we may not be able to provide you with any, some, or all of the features of our products or services.

How we handle your personal information

We collect your personal information directly from you and, in some cases, from other people or organisations. We also provide your personal information to other related companies in the Group, and they may disclose or use your personal information for the purposes described in 'Why do we collect personal information?' in relation to products and services they may provide to you. They may also use your personal information to help them provide products and services to other customers, but they'll never disclose your personal information to another customer without your consent.

Under various laws we will be (or may be) authorised or required to collect your personal information. These laws include the Anti-Money Laundering and Counter-Terrorism Financing Act 2006, Personal Property Securities Act 2009, Corporations Act 2001, Autonomous Sanctions Act 2011, Income Tax Assessment Act 1997, Income Tax Assessment Act 1936, Income Tax Regulations 1936, Tax Administration Act 1953, Tax Administration Regulations 1976, A New Tax System (Goods and Services Tax) Act 1999 and the Australian Securities and Investments Commission Act 2001, as those laws are amended and includes any associated regulations.

We will use and disclose your personal information for the purposes we collected it as well as purposes that are related, where you would reasonably expect us to. We may disclose your personal information to and/or collect your personal information from:

- ▼ other companies within the Group and other trading divisions or departments within the same company (please see our Group Privacy Policy for a list of brands/companies);
- ▼ any of our Group joint ventures where authorised or required;
- ▼ customer, product, business or strategic research and development organisations;
- ▼ data warehouse, strategic learning organisations, data partners, analytic consultants;
- ▼ social media and other virtual communities and networks where people create, share or exchange information;
- ▼ publicly available sources of information;
- ▼ clubs, associations, member loyalty or rewards programs and other industry relevant organisations;
- ▼ a third party that we've contracted to provide financial services, financial products or administrative services – for example:
 - ▼ information technology providers,
 - ▼ administration or business management services, consultancy firms, auditors and business management consultants,
 - ▼ marketing agencies and other marketing service providers,
 - ▼ claims management service providers
 - ▼ print/mail/digital service providers, and
 - ▼ imaging and document management services;

- ▼ any intermediaries, including your agent, adviser, a broker, representative or person acting on your behalf, other Australian Financial Services Licensee or our authorised representatives, advisers and our agents;
- ▼ a third party claimant or witnesses in a claim;
- ▼ accounting or finance professionals and advisers;
- ▼ government, statutory or regulatory bodies and enforcement bodies;
- ▼ policy or product holders or others who are authorised or noted on the policy as having a legal interest, including where you are an insured person but not the policy or product holder;
- ▼ in the case of a relationship with a corporate partner such as a bank or a credit union, the corporate partner and any new incoming insurer;
- ▼ the Financial Ombudsman Service or any other external dispute resolution body;
- ▼ credit reporting agencies;
- ▼ other insurers, reinsurers, insurance investigators and claims or insurance reference services, loss assessors, financiers;
- ▼ legal and any other professional advisers or consultants;
- ▼ hospitals and, medical, health or wellbeing professionals;
- ▼ debt collection agencies;
- ▼ any other organisation or person, where you've asked them to provide your personal information to us or asked us to obtain personal information from them, eg your mother.

We'll use a variety of methods to collect your personal information from, and disclose your personal information to, these persons or organisations, including written forms, telephone calls and via electronic delivery. We may collect and disclose your personal information to these persons and organisations during the information life cycle, regularly, or on an ad hoc basis, depending on the purpose of collection.

Overseas disclosure

Sometimes, we need to provide your personal information to – or get personal information about you from – persons or organisations located overseas, for the same purposes as in 'Why do we collect personal information?'

The complete list of countries is contained in our Group Privacy Policy, which can be accessed at www.vero.com.au/privacy, or you can call us for a copy.

From time to time, we may need to disclose your personal information to, and collect your personal information from, other countries not on this list. Nevertheless, we will always disclose and collect your personal information in accordance with privacy laws.

How to access and correct your personal information or make a complaint

You have the right to access and correct your personal information held by us and you can find information about how to do this in the Suncorp Group Privacy Policy.

The Policy also includes information about how you can complain about a breach of the Australian Privacy Principles and how we'll deal with such a complaint. You can get a copy of the Suncorp Group Privacy Policy. Please use the contact details in **Contact Us**.

Contact us

For more information about our privacy practices including accessing or correcting your personal information, making a complaint, or obtaining a list of overseas countries you can:

- ▼ Visit www.vero.com.au/privacy.
- ▼ Speak to us directly by phoning one of our Sales & Service Consultants on: 1300 888 073 or by
- ▼ Email us at lodgeclaim@vero.com.au

Section 7 – Code of practice

We have adopted the General Insurance Code of Practice. Please contact us for more information if required.

Section 8 – Declaration

I/We declare all the above details are true in every respect to the best of my/our knowledge and belief.

Signature of Insured(s) / Claimant(s)		Date	/ /
		Date	/ /

To enable us to promptly deal with your claim, please submit this claim form and available supporting documents as soon as possible. Further documentation, such as the Carrier's reply, should be sent to us when they become available.

Please forward the completed claim form and applicable documents to:

Vero Marine Claims Centre
 GPO Box 346
 Sydney NSW 2001
 Priority Call 1300 664 201
 Facsimile 02 8121 0949
 Email lodgeclaim@vero.com.au